



# PRACTICE INFORMATION BROCHURE

# **ABOUT US**

At Advance Medical Practice, our aim is to provide all patients with a professional and comprehensive level of medical care. We offer a wide range of health services across our three conveniently located practices. Our doctors take a proactive approach to the health and well being of patients, offering advice and working with them to assist where possible in maintaining a healthy life.

# PRACTICE OPENING HOURS

MONDAY TO FRIDAY: 8am to 6pm SATURDAY & SUNDAY: 9am to 2pm

# **DOUGLASS HANLY MOIR**

MONDAY TO FRIDAY: 8am to 1pm SATURDAY & SUNDAY: CLOSED

Riverview Shopping Centre Address: Shop 26, 227 George Street,

Windsor, NSW, 2756 Phone: 02 4577 2677 Fax: 02 4577 9722

Website: www.theamp.com.au Email: windsor@theamp.com.au

ABN: 86 958 906 367

# **OUR TEAM**

# **Doctors**

Dr Zakir Parvez (M)

Dr Shamim Uzzaman (M)

Dr Nagesuparan Baheerathan (M)

Dr Rajib Das (M)

Dr Raymond Yeow (M)

Dr Shruti Sarkar (F)

Dr Cynthia Anyasi (F)

Dr Paresh Halder (M)

Dr Shaza Tahir (F)

Dr Farah Fahd (F)

Dr Shagufta Kanwal (F)

# Practice Nurses

Natasha Kuzmanovic - Registered Nurse Jalpa Solanki - Endorsed Enrolled Nurse Shahnaz Shukla - Registered Nurse

# **Administration**

Kimberley - Practice Manager

Taylor - Office Manager

Morgan - Reception Supervisor

Chloe - Senior Receptionist

Rhiannon - Senior Receptionist

Mickayla - Senior Receptionist

Grace - Receptionist

Helen - Accounts Supervisor

# **SERVICES**

#### **Allied Health Services**

Endocrinologist - Dr Irfan Aziz

Diabetes Educator - Narelle Artz

Dietician - Nutrition Care Services

Podiatrist - Your Foot & Ankle Clinic

Physiotherapist - Hawkesbury Blue Mountains Family Physio

ECG / ECHO / Holter Monitor - Cardio First

Sleep Studies - Centurion Sleep Studies

Pathology - Douglass Hanly Moir

#### **Medical Services**

Skin Checks and Procedures

Mental Health

Women's Health

Men's Health

Children's Health

Adolescent Health

Family Planning & Contraception

Sexual Health

Antenatal & Postnatal Care

Pap Smears

Health Assessments

Childhood Immunisations

Adult Immunisations

Covid-19 Vaccinations

Flu Vaccinations

Chronic Disease Management

Workers Compensation

Pre-employment and Insurance

Fitness to Drive Assessments

ECG Heart Assessment

24hr Blood Pressure Monitor (ABPM)

Ankle Brachial Index (ABI)

International Normalised Ratio (INR)

Spirometry

Iron Infusions

Mirena Insertion & Removal

Implanon Insertion & Removal

# **BILLINGS**

Advance Medical Practice Windsor is a Mixed Billing Practice. Patients who DO NOT meet the bulk-billing criteria will be charged a consultation fee. In some cases, selected services will be eligible to receive a rebate from Medicare.

# MONDAY TO SATURDAY CONSULT FEES

Telephone Consult

Private Fee: \$70.00

Rebate Fee: \$42.85

Out of Pocket: \$27.15

Standard Consult

Long Consult

Private Fee: \$125.00

Private Fee: \$125.00

Rebate Fee: \$42.85

Rebate Fee: \$42.85

Out of Pocket: \$27.15

Out of Pocket: \$42.10

#### SUNDAY CONSULT FEES

Telephone Consult Standard Consult Long Consult
Private Fee: \$70.00 Private Fee: \$100.00 Private Fee: \$145.00
Rebate Fee: \$42.85 Rebate Fee: \$55.80 Rebate Fee: \$95.70
Out of Pocket: \$27.15 Out of Pocket: \$44.20 Out of Pocket: \$49.30

#### **ELIGIBLE BULK-BILLING CRITERIA**

Hold a valid Concession, Pension or Health Care Card Hold a valid Department of Veteran Affairs (DVA) Card

Identify as Aboriginal and/or Torres Strait Islander

Under the age of 18 years old

# PROCEDURE FEES FOR ALL PATIENTS

Mirena Insertion Implanon Insertion Comme Private Fee: \$250.00 Private Fee: \$140.00 Forms Rebate Fee: \$129.15 Rebate Fee: \$77.35 Private Out of Pocket: \$120.85 Out of Pocket: \$62.65 Rebate

Mirena Removal Private Fee: \$125.00 Rebate Fee: \$82.90 Out of Pocket: \$42.10

Mirena Insertion & Removal Combined Private Fee: \$270.00 Rebate Fee: \$169.20 Out of Pocket: \$100.80 Implanon Removal Private Fee: \$170.00 Rebate Fee: \$101.70 Out of Pocket: \$68.30

Implanon Insertion & Removal Combined Private Fee: \$200.00 Rebate Fee: \$136.20 Out of Pocket: \$63.80 Commercial Driving

Private Fee: \$130.00 Rebate Fee: NIL

Iron Infusion - 1 Vial

Private Fee: \$125.00

Out of Pocket: \$130.00

Rebate Fee: \$82.90 Out of Pocket: \$42.10 Iron Infusion -2 Vials Private Fee: \$175.00

Rebate Fee: \$175.00 Rout of Pocket: \$52.85



#### <u>Appointments</u>

Appointments take priority. If you require a long consultation, please advise reception when booking the appointment. Patients can call us on 4577 2677 to book, or alternatively click the below link to book on our website: www.theamp.com.au or book via HotDoc.

# Walk-In Service

Advance Medical Practice Windsor offers patients the option to walk in and see a doctor. This service means no appointment is booked and the patient comes in and waits for the first available. This is not our preferred way for patients to see a doctor but is an available option. Reception staff CANNOT guarantee waiting times.

#### **Home Visits**

Regular patients of our practice are able to obtain visits in their home, residential aged care facility, residential care facility or hospital, both within and outside normal opening hours where such visits are deemed and reasonable at the doctor's discretion.

#### Recalls and Reminder System

Our practice is committed to preventative care. Patients are recalled to our practice for a variety of reasons e.g., abnormal test results & follow up consultations. It is important that your personal information is kept up to date with a current phone number and emergency contact. Patients are requested to inform the Doctor, Nurse or Reception if they choose not to be informed of reminders/recalls (including contact via SMS to my mobile phone number where applicable) so this can be noted on file.

#### Communication

Patients can communicate with practice staff through Phone Call, Email, Facebook or a Website enquiry. HotDoc (online booking and recall system) automatically reminds patients of upcoming appointments and results they have at the practice. This is done through HotDoc's internal SMS system.

#### **Confidentiality**

Your medical record is a confidential document. It is the policy of this practice to maintain security of personal health information at all times and to ensure that this information is only available to authorised members of staff. We abide by the strict National Privacy Principles available at:

www.privacy.gov.au/health/index.html

#### After Hours Services

Hawkesbury Hospital: 02 4560 5555 National Home Doctor Service: 137425 After Hours GP Helpline: 1800 022 222

GPs After Hours Clinic Hawkesbury Hospital: 02 4560 5780

#### Hearing or Language Difficulty

To help our GP's ensure they fully understand the nature of the patient's problem and patients fully understand the outcome of the consultation we use an interpreter service where necessary: Translating and Interpreting Service (TIS) - 1300 131 450 (free) Australian Sign Language (AUSLAN) - 1800 246 945 (free)

Reception can phone the TIS phone line for any patients needing assistance in their consultation, AUSLAN will need to be booked in prior to the consultation.

#### Patient Rights

If you have a problem, we would like to hear about it. Please feel free to talk to your doctor or a receptionist, or if you prefer you can write to us. We take your concerns, suggestions and complaints seriously. Complaints can be emailed to: <a href="mailto:practicemanager@theamp.com.au">practicemanager@theamp.com.au</a>

# **Health Complaints**

We take your concerns, suggestions and complaints seriously. However, if you wish to take a matter further, please contact:

Health Care Complaints Commission:

Locked Mail Bag 18

STRAWBERRY HILLS NSW 2012

PH: 1800 043 159